

## **Registration Requirements**

Upon admission to BIA, the following forms must be completed and filed in the office by the first day of classes:

Student Information Form [One per student]

It is very important, on this form, to list any allergies the child may have.

Records Release Form [One per student for students previously enrolled in another school]

Tuition Agreement [One per family]

Also, the following documents are required for any student enrolling in the school:

- Legible, English copy of the birth certificate
- Copy of the student's report card from the most recent grading period
- Results of previous year's standardized exam
- Immunization Records
- Physical Exam
- Copy of Social Security Card
- Where applicable, a copy of court-ordered custody ruling or legal name change

### **Age Requirements:**

**Pre-K Students entering Kindergarten Montessori must be 3-4 years old by December 31st and potty trained .**

**Kindergarten Students entering KG must be five years old by December 31st.**

**1st Grade Students entering 1st grade must be six years old by December 31st.**